



+ Environmental Health Supervisor

Supervised by Human Services Director

Positions supervised: Environmental Health Program Specialist, Administrative Support Specialist II

+ Essential Job Functions

This is a technical and supervisory position within a local health department, overseeing daily operations of the Environmental Health division including a variety of programs with increased complexity of operations. This position plans work operations and established objectives for the program including schedules, assigning work, and adjusting as necessary to balance workload. Sets unit standards for quality and quantity for work, within local/state/federal regulations. Assigns new projects according to individual workloads. This position assists the Director in planning and executing the annual budget, overseeing training, including onboarding and training of new staff, and may assist with the development of local ordinances. This position is responsible for developing and implementing practices, policies and procedure necessary to complete work and program functions and may be ask to propose program, staff or training changes to a higher authority. Oversees quality assurance within the program through review of records, reports, or staff discussions or on-site reviews. This position must exercise sound judgment and deal tactfully with a wide range of public contacts while enforcing public health laws and regulations, and to motivate and educate business and property owners and the consuming public in matters related to protecting and promoting public health. In addition, it is expected that this position work in all EH program areas as needed through education, surveillance, consultation, inspection, and enforcement of State, local and Federal environmental health laws and regulations.

+ Education and Experience

- Meets any of the following combinations of education and practice experience standards (NCGS 90A-53):
 - a. Graduated with a bachelor's degree or postgraduate degree from a program that is accredited by the National Environmental Health Science and Protection Accreditation (EHAC).
 - b. Graduated with a bachelor's degree or postgraduate degree and meets both of the following:
 1. Earned a minimum of 30 semester hours or 45 quarter hours in the physical, biological, natural, life, or health sciences and has one
 2. or more years of experience in the field of environmental health practice.
 - c. Graduated with a bachelor's degree or postgraduate degree in public health and has one or more years of experience in the field of environmental health practice.
- Three years of experience in professional environmental health work as a Registered Environmental Health Specialist, or more, in a local health department.
- Authorization from the Division of Public Health, Environmental Health Branch in at least one of the Environmental Health Services disciplines.
- Valid registration by the North Carolina State Board of Environmental Health Specialist Examiners.
- Valid NC Driver's License.
- Ability to apply environmental health knowledge and techniques in the investigation of environmental health problems; develop and express ideas and opinions concisely, comprehensively, and clearly in oral and written form; operate office machine such as computer, copier, fax and scanner

+ Working Conditions

Working Conditions	Details
Hours of work	Generally, Monday-Friday 8am-5pm; occasional evening and weekend work
Workplace Requirements	- Physical Requirements: able to stand, sit, climb, walk, bend, stoop, and lift up to 25 pounds on a regular basis (occasionally moving larger items that may weigh up to 35 lbs.). Able to operate in tight space (crawl space, attic, service areas, etc.). - Able to work in varying environmental conditions including heat, rough terrain, cold, rain, dirt, etc.

+ Special Notes Concerning This Position

- Applicants selected for this position will be expected to gain authorization in all Environmental Health Services disciplines within two (2) years of employment if not already attained at the time of hire.
- A background check, drug screen and motor vehicle report will be required prior to hire.
- The duties of this position may also include assistance with sheltering operations and working medical counter measure events during natural disasters and public health emergencies.
- ICS Trainings (100, 200, 700 and 800) must be completed within 90 days of hire

Yadkin County Government is an equal opportunity employer that adheres to ADA guidelines. We do not discriminate based on race, color, national origin, sex, religion, age, or disability with regards to employment or services provided. Yadkin County Government is a participant in E-Verify.

By signing below I attest that I have a valid driver’s license.

Employee Signature

Date

Supervisor Signature

Date