

Employment Opportunity

Halifax County North Carolina

"Where the Spirit of Independence was Born"



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Environmental Health Program Specialist Public Health Posting # 611077-2351

Description: This position is responsible for all functions of Onsite Wastewater, Drinking Water Wells, Tattooing and Public Swimming Pool programs. Primary responsibilities and job duties include: oversight and administration of all programs listed; insure compliance with all local, state and federal rules and laws; site/soil evaluations of new and existing property for onsite wastewater systems and wells; issuance of onsite wastewater permits, well permits, tattoo permits, public swimming pool permits; inspections of wastewater system installations, well installations, tattoo artist, and public swimming pools. This position is non-supervisory and reports directly to the Environmental Health Supervisor.

Requirements: Two years experience at the Environmental Health Specialist level in a Health Department. Currently registered as an Environmental Health Specialist by the NC State Board of Registered Environmental Health Specialist Examiners and an appropriate driver's license valid in the State of N.C. is also required. **Note:** All health department employees (with the exception of individuals with an accommodation or medical exemption) are required to get an annual flu shot vaccine as part of condition of employment. **Preferred:** Possession of state authorization in Onsite Wastewater.

Compensation: The hiring range for this position is \$38,923 - \$63,185. Halifax County provides a comprehensive employee benefits package, including membership in the N.C. Local Government Employees' Retirement System.

Application

Requirements: An official completed Halifax County Application for Employment (HR1107), and transcripts are required to fully evaluate your qualifications for this position. The completed application and supplemental materials must be received by 5:00 p.m. on or before the closing date; postmarks will not be accepted. All portions on the application, as they relate to your background, must be fully completed. Applications may not refer to a resume or other enclosed documents (i.e. "see resume" or "see attached"), nor will these items be accepted in lieu of a completed application. We will be unable to consider incomplete submissions for this position. Unofficial transcripts (e.g. student copies) are acceptable for application purposes; if selected for employment, official transcripts will be required. A criminal background check will be required prior to hiring.

Closing Date: Monday, May 24, 2021

Apply To: Halifax County Human Resources Management
26 North King Street (*next to the Historic Courthouse*)
Post Office Box 646
Halifax, North Carolina 27839-0646
Telephone: (252) 583-1688

****Applicants That Do Not Meet the Full Qualification Requirements, May Be Offered a Trainee or Work/Against Appointment** (only for positions that are work against eligible)**

Halifax County is a drug-free workplace. A pre-employment drug test will be required of this position with the results being received (negative) prior to the first day of employment. In compliance with the Immigration Reform and Control Act of 1986, we will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

EOE/M/F/V/D