



**COUNTY OF DARE**  
invites applications for the position of:

## **Environmental Health Specialist - Food and Lodging (Nags Head Office)**

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**SALARY:** \$43,714.00 Annually

**DEPARTMENT:** Health

**OPENING DATE:** 12/02/19

**CLOSING DATE:** 01/01/20 11:59 PM

### **ABOUT THE POSITION:**

Performs intermediate skilled technical work promoting and protecting public health through education, consultation and enforcement of Federal, State and local environmental health laws and regulations, maintaining files and records, preparing reports, and related work as apparent or assigned. Work is performed under the general direction of the Environmental Health Supervisor. This position will be responsible for food, lodging, institution and commercial swimming pool inspections. Transcripts must be submitted with the application to be considered for the position.

### **JOB DUTIES:**

- Performs inspections of food handling establishments, including restaurants, food stands, drink stands, school cafeterias, nutritional sites, mobile food units, push carts, etc.
- Performs inspections of lodging establishments, nursing homes, residential care, day cares and schools, and local confinement.
- Performs inspections of public swimming pools and issues operation permits pursuant to state code.
- Performs inspections of wastewater treatment systems; provides training and technical assistance as required.
- Reviews plans and permits for new and remodeled establishments.
- Investigates food-borne illness outbreaks and complaints related to food, lodging and institutions.
- Teaches a National Restaurant Association-sponsored "Serve-Safe" course.
- Performs clerical duties including processing applications for lot evaluations, septic repair permits, additions or changes of uses, water samples, and plan reviews; assists the public with matters involving environmental health regulations.
- Provides training to new hires.

### **POSITION QUALIFICATIONS:**

Thorough knowledge of the theories, principles and practices of environmental health; thorough knowledge of State and local environmental and public health law; thorough knowledge of septic, water, food handling and related sanitation practices; thorough knowledge of well and septic system design, construction and requirements; ability to evaluate data and to read plats and blueprints; ability to solve problems within scope of responsibility; ability to present educational programs to staff and the general public; ability to analyze technical data and conduct basic research and investigations; ability to establish and maintain effective working relationships with co-workers, supervisors and the general public.

### **EDUCATION, EXPERIENCE AND SUPPLEMENTAL INFORMATION:**

Bachelor's degree with coursework in biology, environmental health, or related field, or equivalent combination of education and experience. Transcripts must be submitted with the application to be considered for the position.

### **Special Requirements**

Obtain NC Environmental Health Specialist registration with three years of hire.

Obtain Serve Safe and Serve Safe Proctor and Instructor certifications within one year of hire.  
Complete Centralized Intern, Environmental Law, Authorization in Pools, and Authorization in Food and Lodging training within one year of hire.  
Valid driver's license in the State of North Carolina.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.darenc.com>

PO Box 1000  
954 Marshall C. Collins Drive  
Manteo, NC 27954  
252-475-5820

Position #2019-00055  
ENVIRONMENTAL HEALTH SPECIALIST - FOOD AND  
LODGING (NAGS HEAD OFFICE)  
JB

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