



**Public Health**  
Prevent. Promote. Protect.

# Henderson County Department of Public Health

Steven E. Smith, MPA, Health Director | Diana Curran, MD, Medical Director

1200 Spartanburg Highway, Suite 100, Hendersonville, NC 28792

Main Phone: (828) 692-4223 | Administration FAX: (828) 697-4709

Clinic FAX: (828) 697-4691 | Communicable Disease FAX: (828) 697-4504

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November 5, 2018

## POSITION ANNOUNCEMENT

### Environmental Health Programs Coordinator

#### **Position Information:**

The Henderson County Department of Public Health is currently accepting applications for one full-time Environmental Health Programs Coordinator position. The primary purpose of this position is to enforce Local, N.C. State and Federal Environmental Health laws by protecting the public health through education, surveillance, consultation, and inspection to promote a safe and healthful environment and developing corrective measures required to minimize environmental health hazards. Specifically, the Environmental Health Programs Coordinator provides quality assurance oversight to the On-Site Wastewater Program staff; assists OSWW staff with field work coverage; reviews all plans and construction design for Engineered OSWW systems for both residential and commercial developments; and assists/coordinates educational programs and material on wastewater treatment and disposal for the general public, organizations, business, and other professionals. Work is primarily performed in the field with a significant amount of public contact. The Environmental Health Programs Coordinator position is supervised by the Environmental Health Supervisor II. Work schedule is typically Monday – Friday 8:00am to 4:30pm, 37.5 hours per week.

#### **Qualifications:**

**Required:** Two years of experience at the Environmental Health Specialist level in a health department; and registered as a Sanitarian by the North Carolina Board of Sanitarian Examiners.

Pre-employment drug screen, criminal background check, and driver history check is required of finalist applicant.

#### **To Apply:**

Submit a completed **Henderson County application** to Katie Fuller via email at [healthhr@hendersoncountync.org](mailto:healthhr@hendersoncountync.org), via fax at 828-697-4709, or via mail to:

Henderson County Department of Public Health  
1200 Spartanburg Hwy, Suite 100  
Hendersonville, NC 28792-5840

Applications are available at the Henderson County Department of Public Health, including our website: <https://www.hendersoncountync.gov/health/page/employment> or from the Henderson County NCWorks Career Center at 180 West Campus Drive, Flat Rock, NC 28731.

**Applications will be accepted through Monday, November 19, 2018.**

**Salary Grade:** 77A

**Minimum Starting Wage:** \$23.21 per hour (pay rate commensurate with Environmental Health experience)